

Arrangements for children leaving premises during the school day.

Pupils will not be able to leave the premises during the school day to go to church etc. unless a parent/ guardian completes a 'permission to leave school' slip at the start of the school year.

When pupils are going on school trips further forms will have to be completed in keeping with our School Trips policy.

Arrangement for collecting children early.

Should a parent need to collect a child early for an appointment etc, they must sign the child out at Reception. Prior notice must be given to the class teacher.

Children learn what they live.

If a child lives with criticism
They learn to condemn.

If a child lives with hostility
They learn to fight.

If a child lives with ridicule
They learn to be shy.

If a child lives with shame
They learn to feel guilty.

If a child lives with tolerance
They learn to be patient.

If a child lives with encouragement
They learn confidence.

If a child lives with praise
They learn to appreciate.

If a child lives with fairness
They learn justice.

If a child lives with security
They learn to have faith.

If a child lives with approval
They learn to like themselves.

If a child lives with acceptance and friendship
They learn to find love in the World.

This is a summary of key Pastoral Policies.

Please refer to detailed policies on the School Website:

www.stclaresabbeyps.com

St. Clare's Abbey Primary School Child Protection Policy (Parent Copy)



We firmly believe that each child has the right to be protected from all forms of abuse. Children must be kept safe from harm and given proper care by those looking after them.

It is important to note that we are duty bound to comply with child protection requirements. Consequently, we may contact external agencies and / or make referrals without consulting parents.

We recognise and accept that our first responsibility is, at all times, towards the children in our care and we will endeavour to protect them and preserve their safety.

All staff, volunteers and trainees are police checked prior to working in school.

CHILD PROTECTION TEAM

I have a concern about my/a child's safety



I can talk to the Class Teacher



If I am still concerned, I can talk to

Mrs Donnelly (Designated Teacher for Child Protection)

or

(One of our Deputy Designated Teachers.)

Mrs Toner

Mrs Doherty

Mr Byrne

Mrs Gallagher (for Nursery concerns)

Mrs McGoldrick

Mrs Davey

Miss O'Shea (for ECPD concerns)



If I am still concerned I can talk to

Mrs Monaghan - Principal



If I am still concerned, I can contact

Siobhan Gorman - Designated Governor for Child Protection Matters

Linked to child protection the following arrangements have been made relating to:

First Aid:

Trained first aiders will administer prescribed medication. However, the parents must sign a form which is available from the school office. Pupils who administer their own medication, e.g. Inhalers, may do so when their parents complete Self Administration Form, which is available from school office.

Photographs:

We recognise that children love to see their photograph in various pastoral displays and as such all parents are asked to give written permission for their child's photograph or moving image to be taken and used for a range of school displays and other purposes eg.

- Pastoral displays throughout the school.
- Newspaper articles.
- Recordings of significant occasions.
- Website
- School app

We recognise that parents like to take photographs and recordings as a souvenir of school events. It is our policy to permit this. However, if any parent chooses for his/her child not to be included in the recording the necessary arrangements will be made on a class to class basis. At no time will the taking of photographs or recordings be permitted while children are changing.

Recordings and photographs are not to be shared on social networking sites. If a parent breaches this he/she will be reported to BOG and no longer be permitted to take photographs.

Mobile Phones:

Pupils are not permitted to use mobile phones in school. Exceptions will be made if these phones are necessary for medical tracking.

Should a parent require their child to have a phone in school as part of domestic arrangements once he/she leaves school premises, the parent is asked to contact Mrs Donnelly or Mrs Monaghan for prior approval. *Once parents have decided to give their child a phone for outside of school usage (Hopefully no earlier than P7) phased introduction to phone use is strongly recommended, pupils should not go from not having a phone to having one 24/7. We include this as we are becoming increasingly involved in resolving 'digital arguments' that take place outside of school hours but spill over into school.*

Toileting accidents:

Prior to their infant child commencing school parents give written permission for a child's clothes to be changed by a teacher or classroom assistant in the event of a toileting accident.

Older children in this situation will ask the teacher for dry clothing and attend to themselves.

In the event of any child soiling him/herself, while at school, the parent will be contacted to attend to him/her. Interim care will be provided until parent arrives.

Use of Internet:

At all times we promote safe use of the Internet; we have 3 codes of safe practice applying to:

- Pupils
- Parents
- Staff

All families have been provided with relevant copies. If you are concerned about Internet practice in St. Clare's Abbey please contact the class teacher –if you are still concerned contact the Principal.