

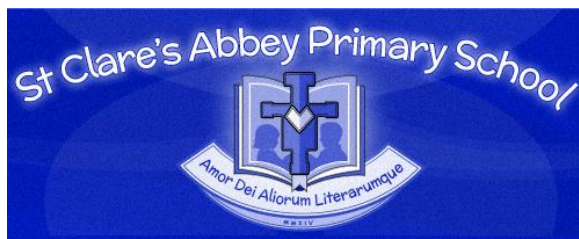


12 Courtenay Hill, Newry, Co Down, BT34 2EA
Phone: (028) 3026 2175

Acceptable Use Agreement

Primary Pupil Acceptable Use Agreement / e-Safety Rules

- ✚ I will only use ICT in school for school purposes.
- ✚ I will not tell other people my ICT passwords.
- ✚ I will only open/delete my own files.
- ✚ I will make sure that all ICT contact with other children and adults is responsible, polite and sensible.
- ✚ I will not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this I will tell my teacher immediately.
- ✚ I will not give out my own/others details such as name, phone number or home address. I will not arrange to meet someone or send my image unless this is part of a school project approved by my teacher and a responsible adult comes with me.
- ✚ I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe.
- ✚ I will support the school approach to online safety and not deliberately upload or add any images, video, sounds or text that could upset any member of the school community.
- ✚ I know that my use of ICT can be checked and my parent/carers contacted if a member of school staff is concerned about my safety.
- ✚ I will not sign up for any online service unless this is an agreed part of a school project approved by my teacher.
- ✚ I will only open e-mail attachments from people I know, or who my teacher has approved

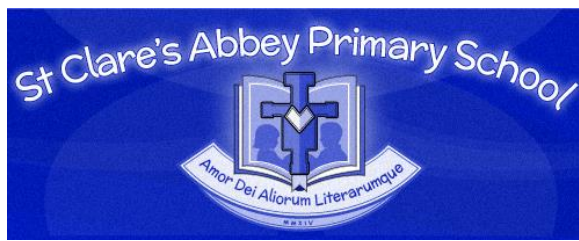


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Code of Practice

For Primary Parents regarding e-Safety rules

- ✚ I will give written confirmation to the school to allow my child(ren) access to the Internet through a filtered service.
- ✚ I will keep computer/laptop/tablet devices in a communal area of the home.
- ✚ I will monitor online time and be aware of excessive hours spent on the Internet/gaming.
- ✚ I will take an interest in what the children are doing. I will discuss with the children what they are seeing and using on the Internet/gaming.
- ✚ I will remind them that their online reputation can last a lifetime and so they should always be responsible, polite and sensible whilst online.
- ✚ I will read the SMART tips, and discuss these regularly with my child.
- ✚ I will discuss the fact that there are websites which are unsuitable.
- ✚ I will discuss how children should respond to unsuitable materials or requests.
- ✚ I will remind children never to give out personal information on the Internet.
- ✚ I will make my child aware that people online may not be who they say they are.
- ✚ I will ensure that my child(ren) know(s) not to arrange to meet someone they meet online.
- ✚ I will talk to my child about safety when using the Internet in places other than home or school.
- ✚ I will be aware that when pupils use the C2K online learning environment 'MySchool' whether in school or outside school, that they will be agreeing to certain terms and conditions of appropriate usage, these terms are available to view by clicking on the 'Acceptable Use Policy' at the bottom left of their MySchool home page.



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Useful Websites

Think u know - <https://www.thinkuknow.co.uk/>

Kidsmart - <http://www.kidsmart.org.uk/>

Webwise - <http://www.webwise.ie/sphe/>

Ceop - <https://www.ceop.police.uk/safety-centre/>

Childline - <https://www.childline.org.uk/Pages/Home.aspx>

Childnet - <http://www.childnet.com/young-people/primary>